



Position Description

State executive branch agencies often have insufficient resources (staff, time, funding) to analyze large data sets relevant to government program operation. Few individuals in state agencies have the requisite expertise to analyze and visualize large datasets, and employees often have additional, competing responsibilities as part of their job description. MOST Executive Policy Fellows assist state agencies with incorporating data management, analysis, visualization, and integration practices to improve program design and implementation according to agency priorities.

Executive Policy Fellows also have opportunities to build policy-relevant skills by participating in professional development activities hosted by MOST and by contributing additional capacity to team projects as appropriate.

To date, MOST has hosted one full-time fellow placed with the Missouri Department of Labor and Industrial Relations (DOLIR) in the Division of Employment Security. Projects completed include:

- Updating the Reemployment Services and Eligibility Assessment Manual (RESEA) in partnership with the U.S. Department of Labor.
- Improving data management and workflows by creating and maintaining Tableau dashboards for internal DOLIR organizational management.
- Participating in Division of Employment Security strategic planning.
- Enhancing MOST documentation practices by creating and maintaining a Tableau dashboard for Science Notes.

Currently, we are seeking Executive Fellows in the following areas:

- Health & Human Services Policy (focused specifically on improving preventative service delivery for at-risk children)

Eligibility

Executive Fellows must hold a terminal degree (M.S./M.A. or above) in public policy, data analytics, computer science, systems engineering, or a related field (e.g., operations management), or have completed a terminal degree in another discipline that required extensive data analysis.

Candidates who do not have a terminal degree will be considered on a case-by-case basis. Degrees must be conferred by September 1 at the start of the fellowship year, but are not required at the time of application.

Fellows from within Missouri and outside Missouri are encouraged to apply for the MOST Policy Fellows program. During the fellowship term, fellows will be asked to reside in Central Missouri.

Term Length

Fellowships last one year, but Fellows will be encouraged to renew their fellowship for an additional year.

Compensation

Fellows will receive a stipend of \$50,000/year and full benefits. All in-state travel associated with the fellowship program will be covered by MOST Policy Initiative.

Application

Apply at <https://mostpolicyinitiative.org/about/fellows/apply/>